

CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION

6:30 P.M. – REGULAR MEETING

AUGUST 9, 2017

Council Chambers

23873 Clinton Keith Road, Suite 106, Wildomar CA



Timothy Walker, Mayor/Chair, District 3
Ben J. Benoit, Mayor Pro Tem/Vice Chair, District 1
Bridgette Moore, Council Member/Trustee, District 4
Dustin Nigg, Council Member/Trustee, District 2
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA AUGUST 9, 2017

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, it is requested to complete a "Public Comment Card" available at the Chamber door. The form is to be submitted to the City Clerk prior to an individual being heard. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation: City of Wildomar v. Bear Creek Collective, et al; RSC Case No. MCC 1700539.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(4) to confer with legal counsel with regard to one matter of potential initiation of litigation.
3. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) to confer with legal counsel with regard to one matter of potential exposure to litigation.

CONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Fire Department Update
2. Other City Recognitions/Presentations

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person. Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances.

1.2 Minutes – June 14, 2017 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.3 Warrant & Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 07-06-2017 in the amount of \$21,138.28;
2. Warrant Register dated 07-06-2017 in the amount of \$175,069.67;
3. Warrant Register dated 07-12-2017 in the amount of \$9,221.43;

4. Warrant Register dated 07-12-2017 in the amount of \$672.95;
5. Warrant Register dated 07-13-2017 in the amount of \$246,923.29;
6. Warrant Register dated 07-13-2017 in the amount of \$18,717.59;
7. Warrant Register dated 07-20-2017 in the amount of \$25,358.29;
8. Warrant Register dated 07-20-2017 in the amount of \$67,355.23;
9. Warrant Register dated 07-26-2017 in the amount of \$6,500.00;
10. Warrant Register dated 07-27-2017 in the amount of \$43,054.32;
11. Warrant Register dated 07-27-2017 in the amount of \$35,214.70 &
12. Payroll Register dated 07-01-2017 in the amount of \$105,080.32.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for June, 2017.

1.5 FY 2017-18 Budgeted Revenue and Expenses - Road Repair and Accountability Act of 2017 - Local Streets and Roads Road Maintenance and Rehabilitation Account

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2017 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AN ADOPTION OF THE FY 2017-18
BUDGETED REVENUES AND EXPENSES FOR THE ROAD
MAINTENANCE AND REHABILITATION ACCOUNT

2.0 PUBLIC HEARINGS

2.1 Camelia Townhouse Project (PA 16-0070)

RECOMMENDATION: The Planning Commission recommends that the City Council take the following actions:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2017- _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING AN INITIAL STUDY/MITIGATED NEGATIVE
DECLARATION (SCH# 2017011041), INCLUDING ADOPTION OF A
MITIGATION MONITORING AND REPORTING PROGRAM FOR THE
CAMELIA TOWNHOME PROJECT CONSISTING OF A CHANGE OF
ZONE, TENTATIVE TRACT MAP (TTM NO. 37156) AND PLOT PLAN
(PLANNING APPLICATION NO. 16-0070) LOCATED ON THE EAST
SIDE OF PALOMAR STREET ADJACENT TO THE CITY'S SOUTHERN

BORDER (APN:380-220-003)

2. Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING A CHANGE OF ZONE (PLANNING APPLICATION NO. 16-0070) TO CHANGE THE EXISTING ZONING DESIGNATION OF R-R (RURAL RESIDENTIAL) TO R-3 (GENERAL RESIDENTIAL) TO BE CONSISTENT WITH THE GENERAL PLAN FOR A 25.9± ACRE SITE LOCATED ON THE EAST SIDE OF PALOMAR STREET ADJACENT TO THE CITY'S SOUTHERN BORDER (APN:380-220-003)

3. Adopt a Resolution entitled:

RESOLUTION NO. 2017-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING TENTATIVE TRACT MAP NO. 37156 (PLANNING APPLICATION NO. 16-0070) TO SUBDIVIDE A 25.9± ACRE SITE INTO 20 LOTS FOR CONDOMINIUM PURPOSES LOCATED ON THE EAST SIDE OF PALOMAR STREET ADJACENT TO THE CITY'S SOUTHERN BORDER (APN:380-220-003)

4. Adopt a Resolution entitled:

RESOLUTION NO. 2017-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING PLOT PLAN NO. 16-0070 TO DEVELOP THE CAMELIA TOWNHOUSE PROJECT CONSISTING OF 163 SINGLE FAMILY ATTACHED CONDOMINIUM UNITS WITH RELATED ON-SITE RECREATION AMENITIES ON 25.9± ACRES LOCATED ON THE EAST SIDE OF PALOMAR STREET ADJACENT TO THE CITY'S SOUTHERN BORDER (APN:380-220-003)

3.0 GENERAL BUSINESS

- 3.1 **Procedures for Expediting Permitting Processing for Electric Vehicle Charging Systems - Adding Chapter, 15.109 of the Municipal Code**
RECOMMENDATION: Staff recommends that the City Council Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, SETTING FORTH PROCEDURES FOR
EXPEDITING PERMITTING PROCESSING FOR ELECTRIC VEHICLE
CHARGING SYSTEMS

CITY MANAGER REPORT

- *Community Calendar Update
- *This meeting will be adjourned to an Adjourned Regular Meeting on August 30, 2017 at 6:30 p.m.
- *Due to the League of California Cities Annual Conference the Regular Meeting of September 13, 2017 will be adjourned to an Adjourned Regular Meeting on September 20, 2017.

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

This meeting is adjourned to an Adjourned Regular Meeting on August 30, 2017 at 6:30 p.m.

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

Timothy Walker, Chair
Ben J. Benoit, Vice Chair
Bridgette Moore, Trustee
Dustin Nigg, Trustee
Marsha Swanson, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – June 14, 2017 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as submitted.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 07-06-2017, in the amount of \$40.14;
2. Warrant Register dated 07-06-2017, in the amount of \$5,107.73;
3. Warrant Register dated 07-13-2017, in the amount of \$1,542.83;
4. Warrant Register dated 07-13-2017, in the amount of \$17,659.14;
5. Warrant Register dated 07-20-2017, in the amount of \$127.99 &
6. Warrant Register dated 07-27-2017, in the amount of \$354.80.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for June, 2017.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

*Due to the League of California Cities Annual Conference the Regular Meeting of September 13, 2017 will be adjourned to an Adjourned Regular Meeting on September 20, 2017.

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

September 20	January 10	May 9
October 11	February 14	June 13
November 8	March 14	July 11
December 13	April 11	August 8

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on August 4, 2017, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC
City Clerk/Human Resources Manager

**CITY OF WILDOMAR
CITY COUNCIL REGULAR MEETING MINUTES
JUNE 14, 2017**

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

The closed session of June 14, 2017, of the Wildomar City Council was called to order by Mayor Walker at 5:30 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Council Members Moore, Nigg, Mayor Pro Tem Benoit, Mayor Walker Members absent: Council Member Swanson.

Staff in attendance: City Manager Nordquist, City Attorney Jex, and Deputy City Clerk Morales.

PUBLIC COMMENTS

There were no speakers.

CLOSED SESSION

Deputy City Clerk Morales read the following:

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matters of pending litigation:
 - A. City of Eastvale v. County of Riverside *et al*; California Court of Appeal Case No.: E064953
 - B. Martha Bridges and John Burkett v. City of Wildomar and Nova Homes, Inc.; RSC Case No. RIC 1704357
 - C. Martha Bridges and John Burkett v. City of Wildomar; California Court of Appeal Case number: E063986
 - D. Michaelene Pryslak v. City of Wildomar; RSC Case No. RIC 1704645

The Council convened into closed session at 5:32 p.m. with Council Member Swanson absent.

RECONVENE INTO OPEN SESSION

At 6:30 p.m. the City Council reconvened into open session, with Council Member Swanson absent.

ANNOUNCEMENTS

City Attorney Jex stated in regards to item 1.D, the City Council voted unanimously, with Councilwoman Swanson absent, to defend the action and in regards to the remainder of the items, there is no action to report.

ADJOURN CLOSED SESSION

There being no further business, Mayor Walker adjourned the closed session at 6:30 p.m.

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The regular meeting of May 10, 2017, of the Wildomar City Council was called to order by Mayor Walker at 6:30 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Council Members Moore, Nigg, Mayor Pro Tem Benoit, and Mayor Walker. Members absent: Councilwoman Swanson.

Staff in attendance: City Manager Nordquist, City Attorney Jex, Assistant City Manager York, Planning Director Bassi, Fire Chief Phillips, Police Chief Anne, Assistant Planner Garcia and Deputy City Clerk Morales.

The flag salute was led by the Boy Scouts.

PRESENTATIONS

1. LEUSD gave a presentation.
2. Deputy Recognition – Moved to July 12.
3. Police Chief Anne presented the Police Department update.
4. There was no Fire Department update given.

PUBLIC COMMENTS

Pete Kee, Murrieta resident, spoke again the proposed Camelia Townhouse

project.

Veronica Langworthy, resident, spoke against cannabis cultivation, processing and sales.

Peter DeJong, resident, spoke regarding street sweeping.

Trudy Curry, resident, spoke against the proposed Camelia Townhouse project.

Ken Mayes, resident, with minutes donated by Tim Huizenga, spoke regarding the reading program at the Library; the Freedom Swing being opened and the ADA ramp redone; a Parks Committee started; No more Scout projects in the Parks; against the proposed Camelia Townhouse project.

Olivia Fuentes, resident, spoke against the rezoning of the proposed Camelia Townhouse project.

Andy Morris, EVMWD, spoke about the District and encouraged participation in the next budget.

COUNCIL COMMUNICATIONS

The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally and community events, including:

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Councilman Nigg, seconded by Councilwoman Moore,

to approve the agenda as presented.

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: Councilwoman Swanson

1.0 CONSENT CALENDAR

City Manager Nordquist stated item #1.8 will be pulled from the agenda and brought back at the June 28, 2017 meeting.

Item #1.8:

Ken Mayes, resident, spoke regarding his displeasure with the Subcommittee and the limiting of donations of time.

Joseph Morabito, resident, spoke regarding the limiting of donations of time.

A MOTION was made by Councilman Nigg, seconded by Councilwoman Moore, to remove item #1.8 from the Consent Calendar.

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: Councilwoman Swanson

1.8 Resolution Adopting Procedural Rules, Norms, and Rosenberg's Rules of Order

Adopt a Resolution entitled:

RESOLUTION NO. 2017 - 25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, REPEALING ORDINANCE NO. 08-17 AND 2014-56 AND
ADOPTING COUNCIL NORMS AND ACCEPTED PROCEDURAL
PRACTICES AND ROSENBERG'S RULES OF ORDER

Speakers on other Consent Calendar items:

Mason Ballard, Wildomar Little League, spoke in favor of item #1.9.

Ken Mayes, resident, spoke in opposition to item #1.7 and #1.9.

A MOTION was made by Mayor Pro Tem Benoit, seconded by Councilwoman Moore, to approve the remainder of the Consent Calendar as presented.

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: Councilwoman Swanson

1.1 Reading of Ordinances

Approved the reading by title only of all ordinances.

1.2 Minutes – March 29, 2017 Special Meeting

Approved the Minutes as submitted.

1.3 Minutes – April 12, 2017 Regular Meeting

Approved the Minutes as submitted.

1.4 Warrant & Payroll Registers

Approved the following:

1. Warrant Register dated 05-04-2017 in the amount of \$407,177.08;
2. Warrant Register dated 05-11-2017 in the amount of \$12,279.51;
3. Warrant Register dated 05-18-2017 in the amount of \$67,926.44;
4. Warrant Register dated 05-25-2017 in the amount of \$34,125.42; &
5. Payroll Register dated 06-01-2017 in the amount of \$94,922.56.

1.5 Treasurer's Report

Approved the Treasurer's Report for April, 2017.

1.6 Notice of Intent to Hold a Public Hearing for Placing Liens on Parcels with Unpaid Charges on Trash Collection Services

Provided a Notice of Intent to hold a Public Hearing on July 12, 2017, for placing liens on parcels with unpaid charges on trash collection services.

1.7 Debt Management and Disclosure Policy

Adopted the proposed Debt Management and Disclosure Policy for the City of Wildomar.

1.9 Wildomar Little League Sponsorship

Sponsored the Park Field Usage and Traffic Control fees for the Wildomar Little League's Tournament of Champions.

1.10 Levy and Collection of Special Taxes within Community Facilities District No. 2013-1 (Services) for Fiscal Year 2017-18

Adopted a Resolution entitled:

RESOLUTION NO. 2017 - 26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES) FOR FISCAL YEAR 2017-18

1.11 Award of Contract - Collier Elementary School Safe Route to School Project (CIP 0019) Project # SRTSL – 5484(005)

1. Approved the revised bid schedule submitted by MGB Construction, Inc. to correct the unit price of bid item #3 "AC Pavement" to \$252.32 with no change in the total price of the bid item;

2. Authorized the City Manager to execute a construction contract with MGB Construction, Inc. in the amount of \$131,769.21 for construction of the Collier Elementary School Safe Route to School Project (CIP 0019), Project #SRTSL-5484(005); and

3. Authorized the City Engineer to approve change orders not to exceed 10% of the contract amount.

1.12 Almond Street and Bundy Canyon Road Sidewalk Safety Improvement Project (CIP 0020) Award of Contract

THIS ITEM WAS TAKEN LATER AFTER THE GENERAL BUSINESS ITEMS

1. Approved the revised bid schedule correcting the total price of Bid Item #21 to \$8683.80 due to a minor math error and the total bid price to \$218,560.96;

2. Approved additional Measure A funds in the amount of \$69,300;

3. Authorized the City Manager to execute a construction contract with MGB Construction, Inc. in the amount of \$218,560.96 for construction of the Almond Street and Bundy Canyon Road Sidewalk Safety Project (CIP 0020); and

4. Authorized the City engineer to approve change orders not to exceed 5% of the contract amount.

1.13 Professional Services Agreement for Planning and CEQA Services

Authorized the City Manager to execute a Professional Services Agreement between the City of Wildomar and Placeworks, Inc.

1.14 Ordinance No. 136 Second Reading - Amendment to the Municipal Code Related to Approval Periods, Extensions of Time and Litigation Timeframes for Conditional Use Permits, Public Use Permits and Plot Plans

Adopted an Ordinance entitled:

ORDINANCE NO. 136

AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT NO. 17-02 AMENDING CHAPTERS 17.200 (CONDITIONAL USE PERMITS), 17.208 (PUBLIC USE PERMITS) AND 17.216 (PLOT PLANS) OF THE WILDOMAR MUNICIPAL CODE RELATED TO APPROVAL PERIODS, TIME EXTENSIONS AND LITIGATION TIMEFRAMES FOR DEVELOPMENT APPLICATIONS AND FINDING ZONING ORDINANCE AMENDMENT NO. 17-02 EXEMPT FROM CEQA

2.0 PUBLIC HEARINGS

2.1 Consideration of Territory to be Annexed to Community Facilities District No. 2013-1 (Services), Calling an Election, Ordering the Levy and Collection of Special Taxes, and Declaring the Election Results for CFD 2013-1 (Services), Annexation No. 11

Deputy City Clerk Morales read the title.

Assistant City Manager York presented the staff report.

Mayor Walker opened the public hearing.

There being no speakers Mayor Walked closed the public hearing.

A MOTION was made by Mayor Pro Tem Benoit, seconded by Councilman Nigg, to adopt a Resolution entitled:

RESOLUTION NO. 2017 - 27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,

CALIFORNIA, CALLING AN ELECTION FOR THE PURPOSE OF
SUBMITTING THE QUESTION OF THE LEVY OF THE PROPOSED
SPECIAL TAX TO THE QUALIFIED ELECTORS WITHIN THE AREA
PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT
NO. 2013-1 (SERVICES)

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: Councilwoman Swanson

The ballots were canvassed.

A MOTION was made by Mayor Pro Tem Benoit, seconded by
Councilman Nigg, to adopt a Resolution entitled:

RESOLUTION NO. 2017 - 28
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, DECLARING ELECTION RESULTS WITHIN THE AREA
PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT
NO. 2013-1 (SERVICES)

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: Councilwoman Swanson

2.2 Community Service Area Charges for FY 2017-18

Deputy City Clerk Morales read the staff report.

Mayor Walker opened the public hearing.

Assistant City Manager York presented the staff report.

Ken Mayes, resident, spoke in opposition to the item.

There being no further speakers Mayor Walker closed the public hearing.

A MOTION was made by Mayor Pro Tem Benoit, seconded by

Councilman Nigg, to adopt a Resolution entitled:

RESOLUTION NO. 2017 - 29
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING COMMUNITY SERVICE AREA CHARGES
WITHIN THE CITY FOR FISCAL YEAR 2017-18

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: Councilwoman Swanson

2.3 Landscaping and Lighting Maintenance District No. 89-1-Consolidated & Street Lighting Zones

Deputy City Clerk Morales read the title.

Mayor Walker opened the public hearing.

Assistant City Manager York presented the staff report.

Ken Mayes, resident, spoke in opposition to the item.

A MOTION was made by Mayor Pro Tem Benoit, seconded by Councilwoman Moore, to adopt a Resolution entitled:

RESOLUTION NO. 2017 - 30
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR
ALL ZONES, OF LANDSCAPING AND LIGHTING MAINTENANCE
DISTRICT NO. 89-1-CONSOLIDATED OF THE CITY OF WILDOMAR
AND LEVYING ASSESSMENTS ON ALL LOTS AND PARCELS OF
LAND THEREIN FOR FISCAL YEAR 2017-18; AND AUTHORIZING THE
ADMINISTRATION THE LANDSCAPING AND LIGHTING
MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED FOR FISCAL
YEAR 2017-18

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: Councilwoman Swanson

3.0 GENERAL BUSINESS

3.1 FY 2016-17 Fourth Quarter Budget Report

Deputy City Clerk Morales read the title.

Finance Director Riley presented the staff report.

A MOTION was made by Councilman Nigg, seconded by Mayor Pro Tem Benoit, to adopt a Resolution entitled:

RESOLUTION NO. 2017 - 31
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2016-17
BUDGETED REVENUES AND EXPENSES

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: Councilwoman Swanson

3.2 League of California Cities Annual General Business Meeting Voting Delegate and Alternate(s)

Deputy City Clerk Morales read the title.

City Manager Nordquist presented the staff report.

A MOTION was made by Councilman Nigg, seconded by Mayor Pro Tem Benoit, to appoint Mayor Walker as the Voting Delegate and appoint Council Members Moore and Nigg as Alternates for the League of California Cities Annual General Business Meeting in Sacramento.

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: Councilwoman Swanson

At this time item #1.12 was reopened.

1.12 Almond Street and Bundy Canyon Road Sidewalk Safety Improvement Project (CIP 0020) Award of Contract

A MOTION was made by Councilman Nigg, seconded by Councilwoman Moore, to:

1. Approve the revised bid schedule correcting the total price of Bid Item #21 to \$8683.80 due to a minor math error and the total bid price to \$218,560.96;
2. Approve additional Measure A funds in the amount of \$69,300;
3. Authorize the City Manager to execute a construction contract with MGB Construction, Inc. in the amount of \$218,560.96 for construction of the Almond Street and Bundy Canyon Road Sidewalk Safety Project (CIP 0020); and
4. Authorize the City engineer to approve change orders not to exceed 5% of the contract amount.

MOTION carried, 3-0-1-1, by the following vote:

YEA: Moore, Nigg, Mayor Walker

NAY: None

ABSTAIN: Mayor Pro Tem Benoit

ABSENT: Councilwoman Swanson

CITY MANAGER REPORT

City Manager Nordquist presented the report.

CITY ATTORNEY REPORT

City Attorney Jex presented a power point regarding the Brown Act.

FUTURE AGENDA ITEMS

*Parks Proclamation

ADJOURN THE CITY COUNCIL

There being no further business, Mayor Walker declared the meeting adjourned at 7:43 p.m.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Timothy Walker
Mayor

CITY OF WILDOMAR CITY COUNCIL
Agenda Item#1.3
CONSENT CALENDAR
Meeting Date: August 9, 2017

TO: Mayor and City Council Members

FROM: James Riley, Finance Director

PREPARED BY: Terry Rhodes, Accounting Manager

SUBJECT: Warrant and Payroll Registers

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the following:

1. Warrant Register dated 07-06-2017 in the amount of \$21,138.28;
2. Warrant Register dated 07-06-2017 in the amount of \$175,069.67;
3. Warrant Register dated 07-12-2017 in the amount of \$9,221.43;
4. Warrant Register dated 07-12-2017 in the amount of \$672.95;
5. Warrant Register dated 07-13-2017 in the amount of \$246,923.29;
6. Warrant Register dated 07-13-2017 in the amount of \$18,717.59;
7. Warrant Register dated 07-20-2017 in the amount of \$25,358.29;
8. Warrant Register dated 07-20-2017 in the amount of \$67,355.23;
9. Warrant Register dated 07-26-2017 in the amount of \$6,500.00;
10. Warrant Register dated 07-27-2017 in the amount of \$43,054.32;
11. Warrant Register dated 07-27-2017 in the amount of \$35,214.70 &
12. Payroll Register dated 07-01-2017 in the amount of \$105,080.32.

DISCUSSION:

The City of Wildomar requires that the City Council audit payments of demands and direct the City Manager to issue checks. The Warrant and Payroll Registers are submitted for approval.

FISCAL IMPACT:

These Warrant and Payroll Registers will have a budgetary impact in the amount noted in the recommendation section of this report. These costs are included in the Fiscal Year 2016/17 Budget and the Fiscal Year 2017/18 Budget.

Submitted by:
James Riley
Finance Director

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

Voucher List 07/06/2017(2)

Voucher List 07/12/2017(2)

Voucher List 07/13/2017(2)

Voucher List 07/20/2017(2)

Voucher List 07/26/2017

Voucher List 07/27/2017(2)

Payroll Register 08/01/2017

Voucher List
City of Wildomar

Page: 1

07/06/2017 12:22:52PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207878	7/6/2017	000022 EDISON	62017		05/18/17-06/19/17 ELECTRIC - WILDOMAR 31	12.52
			62217		04/28/17-06/19/17 ELECTRIC - ZONE 3	903.64
Total :						916.16
207879	7/6/2017	000012 ELSINORE VALLEY MUNICIPAL, WATER C	8667962		05/08/17-06/08/17 WATER - ZONE 52 LOC 01	88.69
			8667963		05/08/17-06/08/17 WATER - ZONE 29 LOC 02	41.01
			8667964		05/08/17-06/08/17 WATER - ZONE 71 LOC 01	75.79
			8667965		05/08/17-06/08/17 WATER - MARNA OBRIEN P	3,438.12
			8671830		05/11/17-06/09/17 WATER - ZONE 3 LOC 7 M	70.77
			8671831		05/11/17-06/09/17 WATER - REG. HERITAGE	100.38
			8675926		05/12/17-06/12/17 WATER - ZONE 3 LOC 25	416.00
			8675927		05/12/17-06/12/17 WATER - ZONE 3 LOC 25	564.05
			8675928		05/12/17-06/12/17 WATER - ZONE 3 LOC 24	485.63
Total :						5,280.44
207880	7/6/2017	000072 INTERWEST CONSULTING GROUP	34492		MAY 2017 CONTRACTUAL SVC (MB)	3,972.48
Total :						3,972.48
207881	7/6/2017	000040 MPS	60737		LOGO ENVELOPES	830.80
			60738		BUSINESS CARDS	475.48
			60778		BUSINESS CARDS	251.36
Total :						1,557.64
207882	7/6/2017	001046 MUNICIPAL CONSULTING SERVICES, LLC	70617		JUNE 2017 - INTERIM FINANCE DIRECTOR SVC	7,293.75
Total :						7,293.75
207883	7/6/2017	000529 SIEMENS INDUSTRY, INC	5610042933		MAY 2017 TRAFFIC SIGNAL MAINTENANCE	1,301.81
Total :						1,301.81
207884	7/6/2017	001090 T-MOBILE USA INC	9290117821		CASE INVESTIGATION WI17090012	816.00
Total :						816.00
7 Vouchers for bank code : wf						Bank total : 21,138.28
7 Vouchers in this report						Total vouchers : 21,138.28

07/06/2017 12:22:52PM

Voucher List
City of Wildomar

Page: 2

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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Voucher List
City of Wildomar

Page: **1**

07/06/2017 1:29:22PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207885	7/6/2017	000760 ARMADA ADMINISTRATORS	78618		JULY 2017 PREMIUM	2,665.00
Total :						2,665.00
207886	7/6/2017	000028 CALPERS	14974287		JULY 2017 MEDICAL PREMIUM	15,271.68
Total :						15,271.68
207887	7/6/2017	000028 CALPERS	14995864		UNFUNDED ACCRUED LIABILITY AS OF 6/30/15	4,744.00
			14995874		UNFUNDED ACCRUED LIABILITY AS OF 6/30/15	86.00
Total :						4,830.00
207888	7/6/2017	000994 CFT NV DEVELOPMENTS, LLC	70117		JULY 2017 CITY HALL MONTHLY LEASE	30,800.04
Total :						30,800.04
207889	7/6/2017	000076 EDC OF SOUTHWEST CALIFORNIA	CW1718		FY 17/18 EDC CITY MEMBERSHIP	6,500.00
Total :						6,500.00
207890	7/6/2017	000024 GUARDIAN	61517		JULY 2017 DENTAL & VISION BENEFITS	2,826.40
Total :						2,826.40
207891	7/6/2017	000304 JOE A. GONSALVES & SON	155838		JULY 2017 CONTRACTUAL LEGISLATIVE ADVOCA	3,000.00
Total :						3,000.00
207892	7/6/2017	000005 PARSAC	18-105		FY 17/18 COMMERCIAL CRIME BOND	750.00
			18-142		FY 17/18 ANNUAL PROPERTY INSURANCE	5,797.00
			18-32		FY 17/18 ANNUAL LIABILITY PROGRAM CONTRI	60,987.00
			18-67		FY 17/18 ANNUAL WORKER'S COMPENSATION CO	37,826.00
Total :						105,360.00
207893	7/6/2017	000186 RIGHTWAY	188673		6/29/17-7/26/17 RENT - WINDSONG PARK	195.55
Total :						195.55
207894	7/6/2017	000290 SOUTHERN CALIFORNIA, ASSOCIATION	51517		FY 17/18 DUES ASSESSMENT	3,621.00
Total :						3,621.00
10 Vouchers for bank code : wf						Bank total : 175,069.67

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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10	Vouchers in this report				Total vouchers :	175,069.67
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Voucher List
City of Wildomar

Page: 1

07/12/2017 11:41:28AM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207895	7/12/2017	001050 TEO LOPEZ PAINTING	71117A	0000165	TENANT IMPROVEMENT - ADMIN/MAIN CONFEREN	5,000.00
Total :						5,000.00
207896	7/12/2017	000006 WELLS FARGO PAYMENT REMITTANCE, (2870 932662298 932663786		CREDIT - ADMIN OFFICE SUPPLIES ADMIN OFFICE SUPPLIES ADMIN OFFICE SUPPLIES	-22.62 18.07 162.62
Total :						158.07
207897	7/12/2017	000006 WELLS FARGO PAYMENT REMITTANCE, (62117 928672627 929276027 933938048 936037655		BANK FEE OFFICE SUPPLIES - BLDG DEPT OFFICE SUPPLIES - BLDG DEPT OFFICE SUPPLIES OFFICE SUPPLIES - ADMIN	39.00 95.98 105.02 635.75 89.76
Total :						965.51
207898	7/12/2017	000006 WELLS FARGO PAYMENT REMITTANCE, (288014 60717 61125722 61417 65312 7 8-24042/WES 930588025 931259203 936192775		CAMP OUT IN THE PARK FLYERS STATE OF THE CITY - MENIFEE BLDG & SAFETY ONLINE PAYMENT NON-DEPT OFFICE SUPPLIES REPLACEMENT - TEMP POWER SPIDER BOX HEALTH PERMIT - CAMP OUT IN THE PARK PECHANGA ECONOMIC DEV. EVENT OFFICE SUPPLIES - CITY MANAGER OFFICE SUPPLIES - BLDG DEPT NON-DEPT OFFICE SUPPLIES	150.00 270.00 59.95 28.01 581.94 98.28 100.00 169.19 67.41 53.57
Total :						1,578.35
207899	7/12/2017	000006 WELLS FARGO PAYMENT REMITTANCE, (126 26 294 310194 572/K1RRJ 75		AEP CONFERENCE AEP CONFERENCE AEP CONFERENCE STAFF MEETING AEP CONFERENCE AEP CONFERENCE	37.00 50.00 16.00 37.00 463.48 30.22
Total :						633.70
207900	7/12/2017	000006 WELLS FARGO PAYMENT REMITTANCE, (60117		MARNA OBRIEN DEPT. SUPPLIES	161.14

Voucher List
City of Wildomar

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207900	7/12/2017	000006	000006 WELLS FARGO PAYMENT REMITTANCE, (Continued)		Total :	161.14
207901	7/12/2017	000006	WELLS FARGO PAYMENT REMITTANCE, (60217		NON-DEPT SOFTWARE SUBSCRIPTION	15.19
			60717		WRCOG GENERAL LEADERSHIP ADDRESS	129.71
			7		CITY COUNCIL MEETING	93.89
					Total :	238.79
207902	7/12/2017	000006	WELLS FARGO PAYMENT REMITTANCE, (52517		BREAK ROOM SUPPLIES	51.70
			62017		NON-DEPT DEPARTMENTAL SUPPLIES	21.60
			930469061		OFFICE SUPPLIES	81.85
			930469289		OFFICE SUPPLIES - CITY MANAGER	96.96
					Total :	252.11
207903	7/12/2017	000006	WELLS FARGO PAYMENT REMITTANCE, (52217		FIRE STATION EXPENSES	52.96
			52317		FIRE STATION EXPENSES	9.44
			60417		FIRE STATION EXPENSES	83.88
					Total :	146.28
207904	7/12/2017	000006	WELLS FARGO PAYMENT REMITTANCE, (61517		GAS - CEMETERY	59.00
					Total :	59.00
207905	7/12/2017	000006	WELLS FARGO PAYMENT REMITTANCE, (60117		FIRE STATION EXPENSES	28.48
					Total :	28.48
11 Vouchers for bank code : wf						Bank total : 9,221.43
11 Vouchers in this report						Total vouchers : 9,221.43

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207906	7/12/2017	000006	WELLS FARGO PAYMENT REMITTANCE, I	JXNW6TLDQ2H	APA CONFERENCE FY17/18	545.00
			NJGCTK		APA CONFERENCE FY17/18	127.95
					Total :	672.95
					Bank total :	672.95
					Total vouchers :	672.95

Voucher List
City of Wildomar

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207907	7/13/2017	000033 AMERICAN FORENSIC NURSES	69478		BLOOD DRAW (3)	120.00
			69501		BLOOD DRAW (1)	40.00
					Total :	160.00
207908	7/13/2017	000034 BIO-TOX LABORATORIES	34263		RC SHERIFF - LAB SERVICES	226.00
					Total :	226.00
207909	7/13/2017	001099 CARING HEARTS FOR VETERANS AND, C 70617			REFUND OF COMMUNITY ROOM DEPOSIT	100.00
					Total :	100.00
207910	7/13/2017	000035 COUNTY OF RIVERSIDE, TLMA	TL0000013440		MAY 2017 SLF COSTS FY17	375.08
					Total :	375.08
207911	7/13/2017	000058 DEPARTMENT OF JUSTICE	240062		MAY 2017 POLICE BLOOD ALCOHOL ANALYSIS	140.00
					Total :	140.00
207912	7/13/2017	000012 ELSINORE VALLEY MUNICIPAL, WATER C	8679343		05/15/17-06/15/17 WATER ZONE 42 LOC 01 M	504.51
			8679344		05/15/17-06/15/17 WATER ZONE 42 LOC 03 M	157.70
			8679345		05/15/17-06/15/17 WATER ZONE 42 LOC 02 M	249.05
			8682779		05/17/17-06/16/17 WATER ZONE 3 LOC 23 M1	290.57
			8682780		05/17/17-06/16/17 WATER ZONE 30 LOC 2	49.28
			8682781		05/17/17-06/16/17 WATER ZONE 3 LOC 49 M1	76.10
			8682782		05/17/17-06/16/17 WATER ZONE 51 LOC 1	102.80
			8682783		05/17/17-06/16/17 WATER BASEBALL FIELD	679.76
			8682784		05/17/17-06/16/17 WATER WINDSONG PARK	754.99
			8682785		05/17/17-06/16/17 WATER ZONE 3 LOC 29 M1	299.18
			8682786		05/17/17-06/16/17 WATER ZONE 3 LOC 29 M2	154.50
			8682787		05/17/17-06/16/17 WATER ZONE 30 LOC 1	183.38
			8682788		05/17/17-06/16/17 WATER ZONE 3 LOC 42 &	172.38
			8682789		05/17/17-06/16/17 WATER 22450 1/2 CERVER	83.71
			8682790		05/17/17-06/16/17 WATER 22450 CERVERA	189.71

Voucher List
City of Wildomar

Page: 2

07/13/2017 12:14:04PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207912	7/13/2017	000012 ELSINORE VALLEY MUNICIPAL, WATER C	(Continued)			
			8682791		05/17/17-06/16/17 WATER ZONE 62 - 22933	129.74
			8682792		05/17/17-06/16/17 WATER ZONE 67 - ARNNET	69.79
			8686165		05/17/17-06/16/17 WATER ZONE 3 LOC 35 M1	140.92
Total :						4,288.07
207913	7/13/2017	000647 JOLLY JUMPS	71017		OVERPAYMENT FOR REPLACEMENT OF DAMAGED S	33.66
Total :						33.66
207914	7/13/2017	000836 KOA CORPORATION	JB53022X18		PROF SVCS 5/01/17-5/28/17 WILD. GRAND TR	7,595.00
Total :						7,595.00
207915	7/13/2017	000222 LANGWORTHY, VERONICA	71117		PLANNING COMMISSION MEETING 4/19/17 & 6/	150.00
Total :						150.00
207916	7/13/2017	000879 LLOYD, JOHN	71117		PLANNING COMMISSION MEETING 4/19/17 & 6/	150.00
Total :						150.00
207917	7/13/2017	000510 OCHOA'S BACKFLOW SYSTEMS	10209		BACKFLOW TEST	855.00
Total :						855.00
207918	7/13/2017	000026 PROTECTION RESCUE SECURITY, SERV	1706-01-P8		6/01/17-6/30/17 SECURITY SERVICES - PARK	675.00
			1706-01-T		6/24/17 SECURITY SERVICE - CITY CAMP OUT	269.75
Total :						944.75
207919	7/13/2017	000042 PV MAINTENANCE, INC.	005-195A		JUNE 2017 MARNA OBRIEN PARK MAINTENANCE	1,145.54
			005-195B		JUNE 2017 CITYWIDE MAINTENANCE CONTRACTU	5,677.16
Total :						6,822.70
207920	7/13/2017	000047 RIVERSIDE COUNTY, SHERIFF'S DEPART	SH0000030975		MAY 2017 CONTRACT LAW ENFORCEMENT	254,313.52
			SH0000030975		MAY 2017 CREDIT CONTRACT LAW ENFORCEMENT	-77,852.42

Voucher List
City of Wildomar

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07/13/2017 12:14:04PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207920	7/13/2017	000047 000047 RIVERSIDE COUNTY, SHERIFF'S DEPAR	(Continued)			Total : 176,461.10
207921	7/13/2017	000223 SMITH, STAN	71117		PLANNING COMMISSION MEETING 4/19/17 & 6/	150.00
					Total :	150.00
207922	7/13/2017	001021 SPICER CONSULTING GROUP	82	0000155	ANNUAL CFD ADMINISTRATION, CFD ANNEXATIO	2,583.33
			86	0000155	ANNUAL CFD ADMINISTRATION, CFD ANNEXATIO	1,250.00
					Total :	3,833.33
207923	7/13/2017	001100 STATE OF CALIFORNIA, ADMIN & DISBUR	70617		FISCAL YEAR END 6/30/17 DISBURSEMENTS	150.00
					Total :	150.00
207924	7/13/2017	000995 STRONG, KIM	71117		PLANNING COMMISSION MEETING 4/19/17 & 6/	150.00
					Total :	150.00
207925	7/13/2017	000475 THE SAN DIEGO UNION-TRIBUNE, LLC	3303049		PUBLIC NOTICE - RFP - GRAND AVE TRAIL PR	391.04
					Total :	391.04
207926	7/13/2017	001061 THOMAS, MICHELE	71117		PLANNING COMMISSION MEETING 4/19/17 & 6/	150.00
					Total :	150.00
207927	7/13/2017	000437 VERIZON WIRELESS	9787961665		6/23/17-7/22/17 DATA INTERNET CHARGE	261.54
			9787961666		6/23/17-7/22/17 DATA INTERNET CHARGE	76.02
					Total :	337.56
207928	7/13/2017	000131 WESTERN RIVERSIDE COUNTY, RCA	71017		JUNE 2017 MSHCP MITIGATION FEES	7,968.00
					Total :	7,968.00
207929	7/13/2017	000055 WRCOG	71017		JUNE 2017 TUMF FEES	35,492.00
					Total :	35,492.00
23 Vouchers for bank code : wf						Bank total : 246,923.29
23 Vouchers in this report						Total vouchers : 246,923.29

07/13/2017 12:14:04PM

Voucher List
City of Wildomar

Page: 4

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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Voucher List
City of Wildomar

Page: 1

07/13/2017 12:30:52PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207930	7/13/2017	000299 AUDITOR CONTROLLER GAD- LAFCO	AC0000001514		LAFCO FEES FY 17/18	1,387.10
Total :						1,387.10
207931	7/13/2017	000977 DIAMOND ENVIRONMENTAL SERVICES	70817		7/14/17-7/17/17 EVENT FENCING - CITY BIR	450.00
Total :						450.00
207932	7/13/2017	000973 FOLMAR, FELICIA D	28		7/01/17-7/14/17 ACCOUNTING CONTRACTUAL S	2,580.00
Total :						2,580.00
207933	7/13/2017	000941 FRONTIER	62217		6/22/17-7/21/17 FIOS INTERNET CHARGES	171.98
			70117A		7/01/17-7/31/17 OFFICE TELEPHONE CHARGES	374.39
			70117B		7/01/17-7/31/17 TELEPHONE CHARGES	47.06
			70717		7/07/17-8/06/17 TELEPHONE CHARGES	47.06
Total :						640.49
207934	7/13/2017	000634 HEYDAY RECORDS AND EVENTS	71217		7/15/17 CITY BIRTHDAY CELEBRATION	1,650.00
Total :						1,650.00
207935	7/13/2017	000647 JOLLY JUMPS	071517COW		7/15/17 SPECIAL EVENT - CITY BIRTHDAY 20	3,795.00
			072217COW		7/22/17 SPECIAL EVENT - MOVIE IN THE PAR	595.00
Total :						4,390.00
207936	7/13/2017	000147 MARATHON REPROGRAPHICS	113833		CIP 0037 GRAND AVENUE	106.44
Total :						106.44
207937	7/13/2017	000526 PRINT POSTAL	13584		UPDATED SAVE THE DATE FLYERS	188.56
Total :						188.56
207938	7/13/2017	000919 STANTON, SHERRI	7/14/2017		7/01/17-7/14/17 ACCOUNTING CONTRACTUAL S	3,600.00
Total :						3,600.00
207939	7/13/2017	000749 VANTAGEPOINT TRANSFER AGENTS, 30	102393487		ICMA-RC REMITTANCE P/E 7/13/17	3,725.00
Total :						3,725.00
10 Vouchers for bank code : wf						Bank total : 18,717.59

Voucher List
City of Wildomar

Page: 2

07/13/2017 12:30:52PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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10 Vouchers in this report

Total vouchers : 18,717.59

Voucher List
City of Wildomar

Page: **1**

07/19/2017 12:50:19PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207945	7/20/2017	000033 AMERICAN FORENSIC NURSES	69548		BLOOD DRAW (4)	160.00
			69570		BLOOD DRAW (2)	80.00
Total :						240.00
207946	7/20/2017	000007 ANIMAL FRIENDS OF THE VALLEY,, INC.	MAY 2017		MAY 2017 ANIMAL CONTROL SERVICE	5,600.00
Total :						5,600.00
207947	7/20/2017	000554 AT & T	62817		TELEPHONE LONG DIST P/E 6/28/17	38.41
Total :						38.41
207948	7/20/2017	000081 CALIFORNIA BUILDING STANDARDS, COI 71717			APR - JUN 2017 CA BLDG STANDARDS ADMIN R	591.30
Total :						591.30
207949	7/20/2017	000952 CONSOLIDATED CLEANING SYSTEMS	1537		JUNE 2017 CONTRACTUAL SVC PARKS	3,824.34
			1538		JUNE 2017 CONTRACTUAL SVC - SUPPLIES	213.44
			1539		OBR	
					JUNE 2017 EXTRA CONTRACTUAL SVC - WLL 6/	639.00
Total :						4,676.78
207950	7/20/2017	000785 CORELOGIC SOLUTIONS, LLC	81811926		JUNE 2017 CODE ENFORCEMENT SOFTWARE	245.50
Total :						245.50
207951	7/20/2017	000082 DEPARTMENT OF CONSERVATION, DIVIS 71717			APRIL -JUNE 2017 SMIP FEES	1,795.00
Total :						1,795.00
207952	7/20/2017	000058 DEPARTMENT OF JUSTICE	245935		JUNE 2017 POLICE BLOOD ALCOHOL ANALYSIS	175.00
			245962		MAY 2017 POLICE BLOOD ALCOHOL ANALYSIS	35.00
Total :						210.00
207953	7/20/2017	000022 EDISON	62917A		5/30/17-6/28/17 ELECTRIC - BASEBALL FIEL	34.59
			62917B		5/30/17-6/28/17 ELECTRIC - 21400 PALOMAR	148.93
			70517A		6/01/17-7/01/17 ELECTRIC - CSA 103 PALOM	88.12
			70517B		6/01/17-7/01/17 ELECTRIC - WILDOMAR CITY	38.86

Voucher List
City of Wildomar

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07/19/2017 12:50:19PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207953	7/20/2017	000022 EDISON	(Continued)			
			70817A		6/01/17-7/01/17 ELECTRIC - WILDOMAR CITY	43.09
			70817B		6/01/17-7/01/17 ELECTRIC - WILDOMAR CITY	192.03
			70817C		6/01/17-7/01/17 ELECTRIC - WILDOMAR CITY	53.27
			70817D		6/01/17-7/01/17 ELECTRIC - CSA 22	2,846.11
			70817E		5/15/17-7/01/17 ELECTRIC - CSA 103	12,779.53
			70817F		6/01/17-7/01/17 ELECTRIC - WILDOMAR CITY	12.49
			70817G		6/01/17-7/01/17 ELECTRIC - WILDOMAR CITY	110.55
			71117		6/01/17-7/01/17 ELECTRIC - CSA 142	1,854.43
					Total :	18,202.00
207954	7/20/2017	000016 INNOVATIVE DOCUMENT SOLUTIONS	183529		6/1/17-6/30/17 CONTRACT COPIER SVCS MAIN	673.42
					Total :	673.42
207955	7/20/2017	000449 INTERNATIONAL NAMEPLATE	458442		WILDOMAR POLICE VEHICLE NAMEPLATE	377.35
					Total :	377.35
207956	7/20/2017	000018 ONTRAC	8643062		RELATED SHIPPING COSTS	43.08
					Total :	43.08
207957	7/20/2017	001005 PEOPLEREADY INC	22365197		6/24/17 CAMP OUT	147.15
			22408128		6/24/17 CAMP OUT	147.15
					Total :	294.30
207958	7/20/2017	000185 PITNEY BOWES	70617		POSTAGE METER REFILL 6/27/17	503.50
					Total :	503.50
207959	7/20/2017	001103 RVSC, INC.	62017		REFUND OF UNUSED DEVELOPERS DEPOSIT FUND	1,618.73
					Total :	1,618.73
207960	7/20/2017	001071 SHRED-IT USA	8122629336		CONTRACTUAL SHREDDING SERVICE	108.50
					Total :	108.50

Voucher List
City of Wildomar

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07/19/2017 12:50:19PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207961	7/20/2017	000790 SPARKLETTS	70117		THROUGH 6/29/17 DRINKING WATER - CITY HA	73.74
Total :						73.74
207962	7/20/2017	000215 THE PRESS-ENTERPRISE	10959106		PUBLIC NOTICE - CFD 2013	105.60
			10959618		PUBLIC NOTICE - CSA	99.00
			10959624		PUBLIC NOTICE - LLMD	115.50
			10962172		PUBLIC NOTICE - PLANNING APPLICATION	145.20
Total :						465.30
207963	7/20/2017	000918 TKE ENGINEERING INC	2017-220		3/05/17-4/01/17 CONTRACTUAL SERVICES	2,275.00
			2017-223		3/05/17-4/01/17 CONTRACTUAL SERVICES	237.50
			2017-224		3/05/17-4/01/17 CONTRACTUAL SERVICES	492.50
			2017-225		3/05/17-4/01/17 CONTRACTUAL SERVICES	115.00
			2017-226		3/05/17-4/01/17 CONTRACTUAL SERVICES	295.00
			2017-227		3/05/17-4/01/17 CONTRACTUAL SERVICES	1,325.00
			2017-228		3/05/17-4/01/17 CONTRACTUAL SERVICES	1,082.00
			2017-229		3/05/17-4/01/17 CONTRACTUAL SERVICES	497.50
			2017-230		4/02/17-4/29/17 CONTRACTUAL SERVICES	1,477.50
			2017-231		4/02/17-4/29/17 CONTRACTUAL SERVICES	6,108.92
			2017-232		4/02/17-4/29/17 CONTRACTUAL SERVICES	345.00
			2017-235		4/02/17-4/29/17 CONTRACTUAL SERVICES	1,632.50
			2017-236		4/02/17-4/29/17 CONTRACTUAL SERVICES	697.50
			2017-237		3/05/17-4/01/17 CONTRACTUAL SERVICES	632.50
			2017-238		4/02/17-4/29/17 CONTRACTUAL SERVICES	8,840.00
			2017-239		CIP 0044 WILDOMAR/SEDCO SIDEWALK	3,280.00
			2017-240		ON-CALL ENGINEERING SERVICE	2,265.00
Total :						31,598.42
19 Vouchers for bank code : wf						Bank total : 67,355.33
19 Vouchers in this report						Total vouchers : 67,355.33

Voucher List
City of Wildomar

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207964	7/20/2017	000031 AFLAC, REMITTANCE PROCESSING, CEN	236780		JULY 2017 MEDICAL INSURANCE BENEFIT	3,355.35
Total :						3,355.35
207965	7/20/2017	000760 ARMADA ADMINISTRATORS	81281		AUGUST 2017 PREMIUM	2,665.00
Total :						2,665.00
207966	7/20/2017	001102 BEE GUY TRAVIS	1753		BEE REMOVAL SERVICE AT GRAND & CENTRAL	400.00
Total :						400.00
207967	7/20/2017	000028 CALPERS	15013966		AUGUST 2017 MEDICAL PREMIUM	15,274.87
Total :						15,274.87
207968	7/20/2017	000011 CR&R INC.	297274		7/1/17 4 YD BOX - BASEBALL FIELD	149.83
Total :						149.83
207969	7/20/2017	000685 GREAT AMERICA FINANCIAL SERVIC	20882418 20922844		3RD CANON COLOR COPIER SYSTEM	281.77
						212.27
Total :						494.04
207970	7/20/2017	000024 GUARDIAN	71317		AUGUST 2017 DENTAL & VISION BENEFITS	2,826.40
Total :						2,826.40
207971	7/20/2017	000017 INTERNATIONAL CODE COUNCIL,, INC.	3165841		GOVERNMENTAL MEMBER DUES FY 17/18	135.00
Total :						135.00
207972	7/20/2017	000178 MORALES, JANET	52823		REIMB. FOR CITY BIRTHDAY CELEB. PRIZES F	57.90
Total :						57.90
9 Vouchers for bank code : wf						Bank total : 25,358.39
9 Vouchers in this report						Total vouchers : 25,358.39

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207973	7/26/2017	001050 TEO LOPEZ PAINTING	71117B	0000165	TENANT IMPROVEMENT - ADMIN/MAIN CONFEREN	3,000.00
			72417	0000168	TENANT IMPROVEMENT PROJECT-PHASE 2 (WALL	3,500.00
					Total :	6,500.00
1	Vouchers for bank code :	wf			Bank total :	6,500.00
1	Vouchers in this report				Total vouchers :	6,500.00

Voucher List
City of Wildomar

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207975	7/27/2017	000210 ALBERT A. WEBB ASSOCIATES	172972	0000160	MEASURE Z PARKS ANNUAL ADMIN FY17/18, FY	750.00
					Total :	750.00
207976	7/27/2017	000779 CASC ENGINEERING & CONSULTING	37566		PROF. SVC. THROUGH 6/30/17	937.50
					Total :	937.50
207977	7/27/2017	001106 COUNTS UNLIMITED INC.	17010		CONTRACTUAL SVC - TRAFFIC DATA COLLECTIO	930.00
					Total :	930.00
207978	7/27/2017	000046 COUNTY OF RIVERSIDE, DEPT ENVIRON	IN0295158		WATER SYSTEM EVAL. - 23690 BUNDY CYN RD	676.00
					Total :	676.00
207979	7/27/2017	000054 DEPARTMENT OF TRANSPORTATION	SL171148		APRIL 2017 - JUNE 2017 SIGNALS & LIGHTIN	2,488.32
					Total :	2,488.32
207980	7/27/2017	000499 INLAND EMPIRE LANDSCAPE INC	9928		APRIL 2017 LANDSCAPE MAINTENANCE	8,365.40
					Total :	8,365.40
207981	7/27/2017	000499 INLAND EMPIRE LANDSCAPE INC	9981		MAY 2017 LANDSCAPE MAINTENANCE	8,097.23
					Total :	8,097.23
207982	7/27/2017	000499 INLAND EMPIRE LANDSCAPE INC	10058		JUNE 2017 LANDSCAPE MAINTENANCE	7,786.12
					Total :	7,786.12
207983	7/27/2017	000072 INTERWEST CONSULTING GROUP	34900		JUNE 2017 CONTRACTUAL SERVICES (MB)	2,240.00
					Total :	2,240.00
207984	7/27/2017	000986 LANDARQ, INC.	17-2530		JUNE 2017 LANCSCAPE PLAN CHECK/INSPECT	300.00
			17-2531		JUNE 2017 LANCSCAPE PLAN CHECK/INSPECT	500.00
			17-2532		MAY 2017 LANCSCAPE PLAN CHECK/INSPECT	325.00
					Total :	1,125.00

Voucher List
City of Wildomar

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207985	7/27/2017	000778 PARSONS TRANSPORTATION GRP INC	1607B367		5/28/16-6/24/16 PROF. SVC AGREEMENT #19	2,267.91
Total :						2,267.91
207986	7/27/2017	000526 PRINT POSTAL	13404		FY 16/17 EGG HUNT SCHEDULES	56.16
Total :						56.16
207987	7/27/2017	000529 SIEMENS INDUSTRY, INC	5610073655 5620014448		JUNE 2017 TRAFFIC SIGNAL MAINTENANCE JUNE 2017 TRAFFIC SIGNAL RESPONSE CALL O	1,576.40 1,350.60
Total :						2,927.00
207988	7/27/2017	001021 SPICER CONSULTING GROUP	92	0000155	ANNUAL CFD ADMINISTRATION, CFD ANNEXATIO	4,407.68
Total :						4,407.68
14 Vouchers for bank code : wf						Bank total : 43,054.32
14 Vouchers in this report						Total vouchers : 43,054.32

Voucher List
City of Wildomar

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207989	7/27/2017	000312 ADAME LANDSCAPE, INC.	70668		JULY 2017 MONTHLY LANDSCAPE MAINT. CSA10	250.00
Total :						250.00
207990	7/27/2017	000008 AT&T MOBILITY	X07202017		7/13/17-8/12/17 COUNCIL MOBILE PHONE	54.64
Total :						54.64
207991	7/27/2017	000994 CFT NV DEVELOPMENTS, LLC	72117		AUGUST 2017 CITY HALL MONTHLY LEASE	21,766.68
Total :						21,766.68
207992	7/27/2017	000367 CINTAS CORPORATION	5008371815		NON-DEPT. FIRST AID & SAFETY	64.86
Total :						64.86
207993	7/27/2017	000002 CRYSTAL CLEAN MAINTENANCE	703F		JULY 2017 JANITORIAL SERVICES - CITY HAL	1,475.00
Total :						1,475.00
207994	7/27/2017	000027 DIRECT TV	31868861941		7/12/17-8/11/17 CABLE SERVICE - CITY HAL	121.98
Total :						121.98
207995	7/27/2017	000973 FOLMAR, FELICIA D	29		7/15/17-7/28/17 ACCOUNTING CONTRACTUAL S	1,305.00
Total :						1,305.00
207996	7/27/2017	000685 GREAT AMERICA FINANCIAL SERVIC	20991390		JULY 2017 2- CANON COPIER SYSTEMS	404.07
Total :						404.07
207997	7/27/2017	000649 MINT PRINT MEDIA	1710		BANNERS FOR MOVIE IN THE PARK	128.53
Total :						128.53
207998	7/27/2017	000913 NATIONAL NOTARY ASSOCIATION	72517		ANNUAL MEMBERSHIP (2 YEARS) #160310833	119.00
Total :						119.00
207999	7/27/2017	001101 SIGNS BY TOMORROW	19857		RIVERSIDE COUNTY PUBLIC HEARING SIGN	1,032.53
Total :						1,032.53
208000	7/27/2017	000919 STANTON, SHERRI	7/28/2017		7/15/17-7/28/17 ACCOUNTING CONTRACTUAL S	3,600.00

Voucher List
City of Wildomar

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
208000	7/27/2017	000919 000919 STANTON, SHERRI	(Continued)			
					Total :	3,600.00
208001	7/27/2017	000749 VANTAGEPOINT TRANSFER AGENTS, 30	102402020		ICMA-RC REMITTANCE P/E 7/27/17	1,725.00
					Total :	1,725.00
208002	7/27/2017	001105 WHITMER, ROBERT	52517		REFUND OF UNUSED DEVELOPERS DEPOSIT FUND	3,167.41
					Total :	3,167.41
14 Vouchers for bank code : wf						Bank total : 35,214.70
14 Vouchers in this report						Total vouchers : 35,214.70

City of Wildomar
Payroll Warrant Register
8/1/2017

ACH Date	Payee	Description	Amount
7/13/2017	Payroll People	06/24/2017-07/07/2017	49,866.07
7/27/2017	Payroll People	07/08/2017-07/21/2017	55,214.25
		TOTAL	105,080.32

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.4
CONSENT CALENDAR
Meeting Date: August 9, 2017

TO: Mayor and City Council Members

FROM: James Riley, Finance Director

PREPARED BY: Terry Rhodes, Accounting Manager

SUBJECT: Treasurer's Report

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the Treasurer's Report for June, 2017.

DISCUSSION:

Attached is the Treasurer's Report for Cash and Investments for the month of June, 2017.

FISCAL IMPACT:

None.

Submitted by:
James Riley
Finance Director

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

Treasurer's Report
Daily Cash Balance

CITY OF WILDOMAR
TREASURER'S REPORT FOR
CASH AND INVESTMENT PORTFOLIO
June 2017

CITY CASH

ACCOUNT	INSTITUTION	BEGINNING BALANCE	+ DEPOSITS	(-) WITHDRAWALS	ENDING BALANCE	RATE
All	WELLS FARGO	\$ 7,852,837.39	\$ 719,784.41	\$ (1,063,425.92)	\$ 7,509,195.88	0.000%
	TOTAL	\$ 7,852,837.39	\$ 719,784.41	\$ (1,063,425.92)	\$ 7,509,195.88	

CITY INVESTMENT

ISSUER	BOOK VALUE	FACE VALUE	MARKET VALUE	PERCENT OF PORTFOLIO	DAYS TO MAT.	STATED RATE
LOCAL AGENCY INVESTMENT FUND	\$ 1,564,504.39	\$ 1,564,504.39	\$ 1,564,504.39	100.00%	0	0.978%
TOTAL	\$ 1,564,504.39	\$ 1,564,504.39	\$ 1,564,504.39	100.00%		

- TOTAL CASH AND INVESTMENT \$ 9,073,700.27

CITY INVESTMENT (Continued)

ISSUER	BEGINNING BALANCE	+ DEPOSITS/ PURCHASES	(-) WITHDRAWALS/ SALES/ MATURITIES	ENDING BALANCE	STATED RATE
LOCAL AGENCY INVESTMENT FUNDS	\$ 1,564,504.39	\$ 0.00	\$ 0.00	\$ 1,564,504.39	0.978%
TOTAL	\$ 1,564,504.39	\$ 0.00	\$ 0.00	\$ 1,564,504.39	

In compliance with the California Code Section 53646, as the Director of Finance/
City Treasurer of the City of Wildomar, I hereby certify that sufficient investment liquidity
and anticipated revenues are available to meet the City's expenditure
requirements for the next six months and that all investments are in compliance
to the City's Statement of Investment Policy.
I also certify that this report reflects all Government Agency pooled investments
and all City's bank balances.

James Riley

8/2/2017

James Riley
Finance Director

Date

CITY OF WILDOMAR – CITY COUNCIL

Agenda Item #1.5

CONSENT CALENDAR

Meeting Date: August 9, 2017

TO: Mayor and City Council Members

FROM: Dan York, Assistant City Manager

SUBJECT: FY 2017-18 Budgeted Revenue and Expenses - Road Repair and Accountability Act of 2017 - Local Streets and Roads Road Maintenance and Rehabilitation Account

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2017 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AN ADOPTION OF THE FY 2017-18 BUDGETED
REVENUES AND EXPENSES FOR THE ROAD MAINTENANCE AND
REHABILITATION ACCOUNT

BACKGROUND:

The City of Wildomar must adopt a budget each fiscal year appropriating revenues and expenditures of Road Maintenance and Rehabilitation Account (RMRA) funds in accordance with the Road Repair and Accountability Act of 2017. And the city must submit a list of projects corresponding to the adopted budget to the California Transportation Commission (CTC) prior to receiving funds.

DISCUSSION:

The city expects to receive revenues for RMRA no sooner than December 1, 2017. As such the allocation for fiscal year 2017-18 is for a partial year. A full year of revenue is expected for fiscal year 2018-19. The use of RMRA funds includes but is not limited to: Road Maintenance and Rehabilitation; Safety Projects; Traffic Control Devices; and, satisfies match requirements to obtain State and Federal funds (e.g. Grants).

The Citywide fiscal year 2017-18/19 Budgeted Revenue and Expenses approved by City Council June 28, 2017 appropriated funds from Gas Tax and Measure A for road maintenance and repair. RMRA Budgeted Revenue and Expenses were not included in that budget because the guidelines pertaining to these funds were still under preparation from the CTC. The projected road maintenance and repair budget for fiscal year 2017-18 (including Gas Tax, Measure A and RMRA) is \$293,700. The budget increases to \$1,146,100 for fiscal year 2018-19.

One matrix staff utilizes to prioritize road maintenance is Pavement Condition Index (PCI). The City Council received a Pavement Management Report listing PCI for city streets at its March 13, 2013 meeting. The report identified \$11.9 million dollars of road maintenance needs between 2013 and 2017. Because of available funding the repair strategy in the 2013 report was based on \$150,000 a year yielding a \$9.8 million deferred maintenance backlog by 2017.

Staff recommends a strategy for the next two years that allocates the majority of the Road Maintenance and Repair funds to remove and replace poor pavement and/or place a thin asphalt section at select locations; allocate a portion of the funds that can be used for matching State and Federal funds for a larger project in ensuing years; and, allocate funds to update the Pavement Management Report and PCI inventory. Attachment A details the allocation of funds for fiscal year 2017-2018 and anticipates a fiscal year 2018-2019 road maintenance program.

FISCAL IMPACTS:

Total Budgeted Revenue and Expenditures for RMRA for FY 2017-18 and FY2018-19 are \$198,700 and \$596,100, respectively. Adoption of this budget provides staff an approved project list of projects for fiscal year 2017-18 to report to the CTC; and directs staff to commence design and preparation of construction bid documents for fiscal year 2017-18 and 2018-19 using previously appropriated Gas Tax and Measure A funds.

Prepared by:
Daniel A. York
Assistant City Manager

Submitted & Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

Resolution

A. FY 2017-18/19 Proposed Road Maintenance and Repair Budget

RESOLUTION NO. 2017 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AN ADOPTION OF THE FY 2017-18 BUDGETED
REVENUES AND EXPENSES FOR THE ROAD MAINTENANCE AND
REHABILITATION ACCOUNT**

WHEREAS, The City of Wildomar must adopt a budget each fiscal year appropriating revenues and expenditures of Road Maintenance and Rehabilitation Account funds in accordance with the Road Repair and Accountability Act of 2017, Senate Bill 1; and

WHEREAS, the Road Repair and Accountability Act of 2017 creates new funding to address deferred maintenance on local streets and roads by depositing portions of the funds to the Road Maintenance and Rehabilitation Account (RMRA); and

WHEREAS, the use of RMRA funds includes but is not limited to: Road Maintenance and Rehabilitation; Safety Projects; Traffic Control Devices; and, satisfies match requirements to obtain State and Federal funds; and

WHEREAS, The City of Wildomar Road Maintenance and Rehabilitation Account Budget for FY 2017-18 has been reviewed by the Wildomar City Council on August 9, 2017; and

WHEREAS, RMRA funds will be apportioned by formula to local agencies provided that basic reporting is submitted to the California Transportation Commission.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Wildomar, California that the above recitals are true and correct.

BE IT FURTHER RESOLVED, that Fiscal Years 2017-18 Road Maintenance and Rehabilitation Account Budget is approved and adopted as shown on Exhibit A to this resolution.

PASSED, APPROVED AND ADOPTED this 9th day of August 2017.

Timothy Walker
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

EXHIBIT A

FY 2017-18 ROAD MAINTENANCE AND REHABILITATION ACCOUNT BUDGET

Projected Revenue for Road Maintenance and Repair

Fund Source	FY 17-18	FY 18-19
Gas Tax	\$50,000	\$200,000
Measure A	\$45,000	\$350,000
RMRA	\$198,700	\$596,100
Total Revenues	\$293,700	\$1,146,100

Proposed Expenditures for Road Maintenance and Repair

Project	Limits/Description	Estimate	FY 17-18	FY 18-19	Useful Life*
Clinton Keith Road Rehabilitation and Repair	Palomar to Renaissance Plaza. Remove rectangular areas of failed pavement sections and replace with new asphalt	\$152,000	\$152,000		21 yrs.
Bundy Canyon Road Rehabilitation and Repair	Oak Creek to The Farm. Remove rectangular areas of failed pavement sections and replace with new asphalt	\$76,000	\$76,000		10 yrs.
Grand Avenue Rehabilitation and Repair	Leslie to 2000' se'ly of McVicar. Remove rectangular areas of failed pavement sections and replace with new asphalt	\$574,000		\$574,000	24 yrs.
Lemon Street AC Overlay	771' SW of Gafford to Gafford. Place a thin asphalt section over existing pavement.	\$56,000		\$56,000	20 yrs.
Inland Valley AC Overlay	Clinton Keith Road to Prielipp. Place a thin asphalt section over existing pavement.	\$243,000		\$243,000	10 yrs.
PCI Update	Pavement Management Report. Inventory streets citywide, determine pavement condition index, prepare 5 yr. pavement maintenance strategy	\$50,000		\$50,000	5 yrs
Reserve - for Project Match	up to 25% of Fiscal Year RMRA Revenue		\$49,675	\$149,025	
	Total Expenditures		\$277,675	\$1,072,025	
	Carry Over to Ensuing Fiscal Year		\$16,025	\$90,100	
Schedule	Award Construction		Feb-18	Jul-18	
	Complete Construction		Jun-18	Dec-18	

* Useful life determination: Rehabilitation and Repair dig outs are localized; therefore the useful life for these repairs will be based on the adjacent Road Section Remaining Life.

CITY OF WILDOMAR – COUNCIL
Agenda Item #3.1
GENERAL BUSINESS
Meeting Date: August 9, 2017

TO: Mayor and City Council Members

FROM: Dan York, Assistant City Manager

PREPARED BY: Martin Haeberle, CBO, Building Official

SUBJECT: Procedures for Expediting Permitting Processing for Electric Vehicle Charging Systems - Adding Chapter, 15.109 of the Municipal Code

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, SETTING FORTH PROCEDURES FOR EXPEDITING PERMITTING PROCESSING FOR ELECTRIC VEHICLE CHARGING SYSTEMS

BACKGROUND:

Assembly Bill 1236, which amended Government Code Section 65850.7 to require jurisdictions with a population less than 200,000 residents to establish procedures for expedited, streamlined processes for permitting of electric vehicle charging stations.

The ordinance shall include the requirement that a jurisdiction adopt a checklist of requirements for a permit application for an electric vehicle charging station. The city already has these checklist in place and available to the public.

FISCAL IMPACT:

There are no additional financial impacts or budget amendments required. The ordinance allows the city to recover cost performing review and inspections of this work.

Submitted by:

Approved by:

Daniel York
Assistant City Manager

Gary Nordquist
City Manager

ATTACHMENTS:

Ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, SETTING FORTH PROCEDURES FOR EXPEDITING PERMITTING
PROCESSING FOR ELECTRIC VEHICLE CHARGING SYSTEMS**

WHEREAS, the State of California and the City of Wildomar has consistently promoted and encouraged the use of fuel-efficient electric vehicles; and

WHEREAS, the State of California recent adopted Assembly Bill 1236, which requires local agencies to adopt an ordinance that creates an expedited and streamlined permitting process for electric vehicle charging systems; and

WHEREAS, creation of an expedited, streamlined permitting process for electric vehicle charging stations would facilitate convenient charging of electric vehicles and help reduce the City's reliance on environmentally damaging fossil fuels.

NOW, THEREFORE, the City Council of the City of Wildomar does ordain as follows:

SECTION 1. ADDITION OF NEW CHAPTER 5.109 TO THE WILDOMAR MUNICIPAL CODE.

A new chapter 5.109 is hereby added to the Wildomar Municipal Code to read as follows:

"CHAPTER 15.109 EXPEDITED, STREAMLINED PERMITTING PROCESS FOR ELECTRIC VEHICLE CHARGING SYSTEMS"

SECTION 15.109.010 PURPOSE

The purpose of this Chapter is to promote and encourage the use of electric vehicles by creating an expedited, streamlined permitting process for electric vehicle charging stations while promoting public health and safety and preventing specific adverse impacts in the installation and use of such charging stations. This Chapter is enacted to comply with California Government Code Section 65850.7.

SECTION 15.109.020 DEFINITIONS

- a) "Electric vehicle charging station" or "charging station" means any level of electric vehicle supply equipment station that is designed and built in compliance with Article 62 of the California Electrical Code, as it reads on the effective date of this Chapter, and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.

- b) "Specific, adverse impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.
- c) "Electronic submittal" means the utilization of one or more of the following:
 - 1. Electronic mail or email.
 - 2. The internet.
 - 3. Facsimile.

SECTION 15.109.030 EXPEDITED PERMITTING PROCESS

Consistent with Government Code Section 65850.7, the Building Official shall implement an expedited, streamlined permitting process for electric vehicle charging stations, and adopt a checklist of all requirements with which electric vehicle charging stations shall comply with in order to be eligible for expedited review. The expedited, streamlined permitting process and checklist may refer to the recommendations contained in the most current version of the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" of the "Zero-Emission Vehicles in California: Community Readiness Guidebook" as published by the Governor's Office of Planning and Research. The City's adopted checklist shall be published on the City's website.

SECTION 15.109.040 PERMIT APPLICATION PROCESSING

- a) Prior to submitting an application for processing, the applicant shall verify that the installation of an electric vehicle charging station will not have specific, adverse impact to public health and safety and building occupants. Verification by the applicant includes but is not limited to: electrical system capacity and loads; electrical system wiring, bonding and overcurrent protection; building infrastructure affected by charging station equipment and associated conduits; areas of charging station equipment and vehicle parking.
- b) A permit application that satisfies the information requirements in the City's adopted checklist shall be deemed complete and be promptly processed. Upon confirmation by the Building Official that the permit application and supporting documents meets the requirements of the City adopted checklist, and is consistent with all applicable laws and health and safety standards, the Building Official shall, consistent with Government Code Section 65850.7, approve the application and issue all necessary permits. Such approval does not authorize an applicant to energize or utilize the electric vehicle charging station until approval is granted by the City. If the Building Official determines that the permit application is incomplete, he or she shall issue a written correction notice to the applicant, detailing all deficiencies in the application and any additional information required to be eligible for expedited permit issuance.

- c) Consistent with Government Code Section 65850.7, the Building Official shall allow for electronic submittal of permit applications covered by this Ordinance and associated supporting documentations. In accepting such permit applications, the Building Official shall also accept electronic signatures on all forms, applications, and other documentation in lieu of a wet signature by any applicant.

SECTION 15.109.050 TECHNICAL REVIEW

- a) It is the intent of this Ordinance to encourage the installation of electric vehicle charging stations by removing obstacles to permitting for charging stations so long as the action does not supersede the Building Official's authority to address higher priority life-safety situations. If the Building Official makes a finding based on substantial evidence that the electric vehicle charging station could have a specific adverse impact upon the public health or safety, as defined in this Chapter, the City may require the applicant to apply for a use permit.
- b) In the technical review of a charging station, consistent with Government Code Section 65850.7, the Building Official shall not condition the approval for any electric vehicle charging station 'permit on the approval of such a system by an association, as that term is defined by Civil Code Section 4080.

SECTION 15.109.060 ELECTRIC VEHICLE CHARGING STATION INSTALLATION REQUIREMENTS

- a) Electric vehicle charging station equipment shall meet the requirements of the California Electrical Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and accredited testing laboratories such as Underwriters Laboratories, and rules of the Public Utilities Commission or a Municipal Electric Utility Company regarding safety and reliability.
- b) Installation of electric vehicle charging stations and associated wiring, bonding, disconnecting means and overcurrent protective devices shall meet the requirements of Article 625 and all applicable provisions of the California Electrical Code.
- c) Installation of electric vehicle charging stations shall be incorporated into the load calculations of all new or existing electrical services and shall meet the requirements of the California Electrical Code. Electric vehicle charging equipment shall be considered a continuous load.
- d) Anchorage of either floor-mounted or wall-mounted electric vehicle charging stations shall meet the requirements of the California Building or Residential Code as applicable per occupancy, and the provisions of the manufacturer's installation instructions. Mounting of charging stations shall not adversely affect building elements.

SECTION 2. SEVERABILITY.

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every Section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 3. PUBLICATION.

The City Clerk is authorized and directed to cause this Ordinance to be published within 15 days after its passage in a newspaper of general circulation and circulated within the City in accordance with Government Code Section 36933(a) or, to cause this Ordinance to be published in the manner required by law using the alternative summary and posting procedure authorized under Government Code Section 36933(c).

SECTION 4. EFFECTIVE DATE

This Ordinance shall take effect 30 days from its passage by the City Council.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2017

Timothy Walker
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

**WILDOMAR CEMETERY DISTRICT
REGULAR MEETING MINUTES
JUNE 14, 2017**

CALL TO ORDER

The regular session of June 14, 2017, of the Wildomar Cemetery District Board of Trustees was called to order by Chairman Walker at 7:43 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

Trustees Roll Call showed the following Members in attendance: Trustees Moore, Nigg, Vice Chair Benoit, and Chair Walker. Members absent: Trustee Swanson.

Staff in attendance: General Manager Nordquist, Assistant General Manager York, District Counsel Jex, and Assistant Clerk of the Board Morales.

PUBLIC COMMENTS

There were no speakers.

BOARD COMMUNICATIONS

There were no reports.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Vice Chair Benoit, seconded by Trustee Moore, to approve the agenda as presented.

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Vice Chair Benoit, Chair Walker

NAY: None

ABSTAIN: None

ABSENT: Swanson

4.0 CONSENT CALENDAR

A MOTION was made by Vice Chair Benoit, seconded by Trustee Moore, to approve the Consent Calendar as presented.

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Vice Chair Benoit, Chair Walker

NAY: None

ABSTAIN: None
ABSENT: Swanson

4.1 Minutes – April 12, 2017 Regular Meeting

Approved the Minutes as submitted.

4.2 Warrant Register

Approved the following:

1. Warrant Register dated 05-04-2017, in the amount of \$1,417.20;
2. Warrant Register dated 05-11-2017, in the amount of \$882.46;
3. Warrant Register dated 05-18-2017, in the amount of \$305.58; &
4. Warrant Register dated 05-25-2017, in the amount of \$485.81.

4.3 Treasurer's Report

Approved the Treasurer's Report for April, 2017.

5.0 PUBLIC HEARINGS

There were no items scheduled.

6.0 GENERAL BUSINESS

There were no items scheduled.

GENERAL MANAGER REPORT

There was no report.

FUTURE AGENDA ITEMS

There were no items.

ADJOURN WILDOMAR CEMETERY DISTRICT

There being no further business, Chair Walker declared the meeting adjourned at 7:46 p.m.

Debbie A. Lee, CMC
Clerk of the Board

Timothy Walker
Chair

WILDOMAR CEMETERY DISTRICT
Agenda Item #4.2
CONSENT CALENDAR
Meeting Date: August 9, 2017

TO: Chairman and Board of Trustees
FROM: James Riley, Finance Director
PREPARED BY: Terry Rhodes, Accounting Manager
SUBJECT: Warrant Register

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 07-06-2017, in the amount of \$40.14;
2. Warrant Register dated 07-06-2017, in the amount of \$5,107.73;
3. Warrant Register dated 07-13-2017, in the amount of \$1,542.83;
4. Warrant Register dated 07-13-2017, in the amount of \$17,659.14;
5. Warrant Register dated 07-20-2017, in the amount of \$127.99 &
6. Warrant Register dated 07-27-2017, in the amount of \$354.80.

DISCUSSION:

The Wildomar Cemetery District requires that the Trustees audit payments of demands and direct the General Manager to issue checks. The Warrant Registers are submitted for approval.

FISCAL IMPACT:

These Warrant Registers will have a budgetary impact in the amount noted in the recommendation section of this report. These costs are included in the Fiscal Year 2016/2017 Budget and the Fiscal year 2017/2018 Budget.

Submitted by:
James Riley
Finance Director

Approved by:
Gary Nordquist
General Manager

ATTACHMENTS:

Voucher List 07/06/2017(2)

Voucher List 07/13/2017(2)

Voucher List 07/20/2017

Voucher List 07/27/2017

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207871	7/6/2017	000367 CINTAS CORPORATION	55411489		STAFF UNIFORM MAINTENANCE	40.14
					Total :	40.14
		1 Vouchers for bank code :	wf		Bank total :	40.14
		1 Vouchers in this report			Total vouchers :	40.14

Voucher List
City of Wildomar

Page: 1

07/06/2017 12:07:04PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207872	7/6/2017	000028 CALPERS	14973960		JULY 2017 CEMETERY RETIREE PREMIUM	354.73
Total :						354.73
207873	7/6/2017	000700 CPRS	61917		10/01/17-09/30/18 MEMBERSHIP RENEWAL	150.00
Total :						150.00
207874	7/6/2017	000904 EMERGENCY RESPONSE SYSTEMS INC	R28336		7/1/17-9/30/17 CEMETERY ALARM MONITORING	60.00
Total :						60.00
207875	7/6/2017	000433 GOLDEN STATE RISK MANAGEMENT, AU'	GS1707100221		FY 17/18 CEMETERY WORKER'S COMP/GEN LIAB	3,675.00
Total :						3,675.00
207876	7/6/2017	000434 PONTEM SOFTWARE BY RIA	4343		JULY 2017- JULY 2018 CEMETERY MANAGEMENT	792.00
Total :						792.00
207877	7/6/2017	000288 USPS	61317		POSTAL OFFICE BOX RENTAL - 12 MONTHS BOX	76.00
Total :						76.00
6 Vouchers for bank code : wf						Bank total : 5,107.73
6 Vouchers in this report						Total vouchers : 5,107.73

Voucher List
City of Wildomar

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07/13/2017 12:41:15PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207940	7/13/2017	000012 ELSINORE VALLEY MUNICIPAL, WATER C	8681271		5/17/17-6/16/17 CEMETERY WATER SERVICE	1,542.83

Total : 1,542.83

1 Vouchers for bank code : wf

Bank total : 1,542.83

1 Vouchers in this report

Total vouchers : 1,542.83

Voucher List
City of Wildomar

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07/13/2017 12:49:15PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207941	7/13/2017	000028 CALPERS	14995129		UNFUNDED ACCRUED LIABILITY AS OF JUNE 30	17,619.00
Total :						17,619.00
207942	7/13/2017	000367 CINTAS CORPORATION	55414089		STAFF UNIFORM MAINTENANCE	40.14
Total :						40.14
2 Vouchers for bank code : wf						Bank total : 17,659.14
2 Vouchers in this report						Total vouchers : 17,659.14

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207943	7/20/2017	000367 CINTAS CORPORATION	55416674		STAFF UNIFORM MAINTENANCE	40.14
					Total :	40.14
207944	7/20/2017	000186 RIGHTWAY	189828		7/07/17-8/03/17 CEMETERY RESTROOM MAINTENANCE	87.85
					Total :	87.85
					2 Vouchers for bank code : wf	Bank total : 127.99
					2 Vouchers in this report	Total vouchers : 127.99

Voucher List
City of Wildomar

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07/27/2017 11:24:04AM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207974	7/27/2017	000028 CALPERS	15013725		AUGUST 2017 CEMETERY RETIREE PREMIUM	354.80

Total : 354.80

1 Vouchers for bank code : wf

Bank total : 354.80

1 Vouchers in this report

Total vouchers : 354.80

WILDOMAR CEMETERY DISTRICT
Agenda Item #4.3
CONSENT CALENDAR
Meeting Date: August 9, 2017

TO: Mayor and City Council Members
FROM: James R. Riley, CPA, Finance Director
PREPARED BY: Terry Rhodes, Accounting Manager
SUBJECT: Treasurer's Report

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the Treasurer's Report for June, 2017.

DISCUSSION:

Attached is the Treasurer's Report for Cash and Investments for the month of June, 2017.

FISCAL IMPACT:

None at this time.

Submitted by:
James R. Riley, CPA
Finance Director

Approved by:
Gary Nordquist
General Manager

ATTACHMENTS:

Treasurer's Report

**WILDOMAR CEMETERY DISTRICT
TREASURER'S REPORT FOR
CASH AND INVESTMENT PORTFOLIO
June 2017**

DISTRICT INVESTMENT

<u>ISSUER</u>	<u>BOOK VALUE</u>	<u>FACE VALUE</u>	<u>MARKET VALUE</u>	<u>PERCENT OF PORTFOLIO</u>	<u>DAYS TO MAT.</u>	<u>STATED RATE</u>
EDWARD JONES	\$ 131,297.68	\$ 131,297.68	\$ 131,297.68	100.00%	0	0.000%
TOTAL	\$ 131,297.68	\$ 131,297.68	\$ 131,297.68	100.00%		

<u>ISSUER</u>	<u>BEGINNING BALANCE</u>	<u>+ DEPOSITS/ PURCHASES</u>	<u>WITHDRAWALS/ SALES/ MATURITIES</u>	<u>ENDING BALANCE</u>	<u>STATED RATE</u>
EDWARD JONES	\$ 131,406.09	\$ -	\$ (108.41)	\$ 131,297.68	0.000%
TOTAL	\$ 131,406.09	\$ -	\$ (108.41)	\$ 131,297.68	

TOTAL INVESTMENT	\$ 131,297.68					
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In compliance with the California Code Section 53646, as the General Manager of the Wildomar Cemetery District, I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the District's expenditure requirements for the next six months.
I also certify that this report reflects all Government Agency pooled investments and all District's bank balances.

James Riley

8/2/2017

James R. Riley, CPA
Finance Director

Date